

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

504 Avenue Alhambra, Suite 202 ~ P.O. Box 335 ~ El Granada, California 94018
Telephone: (650) 726-7093 ~ Facsimile: (650) 726-7099 ~ Email: gsdsanitary@comcast.net

AGENDA

BOARD OF DIRECTORS MEETING

October 16, 2003, 7:30 p.m.

*The Board has the right to take action on any of the items listed on the Agenda.
The Board reserves the right to change the order of the agenda items, to
postpone agenda items to a later date, or to table items indefinitely.*

CALL MEETING TO ORDER: District Office, 504 Ave. Alhambra, #202, El Granada

<u>ROLL CALL</u>	Directors:	President:	William Katke
		Vice President:	Leonard Woren
		Secretary:	Fran Pollard
		Treasurer:	Laura Stein
		Board Member:	Shawn McGraw
	Staff:	General Manager:	Chuck Duffy
		Administrator:	Gina Holmes
		Asst. Administrator:	Delia Comito
		Legal Counsel:	Jonathan Wittwer

PLEDGE OF ALLEGIANCE

GENERAL PUBLIC PARTICIPATION

Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

ACTION AGENDA

1. Consideration of agreement with Grice, Lund, and Tarkington for Fiscal Year 2002-2003 audit.

Recommendation: Approve agreement.

2. Consideration of meeting room layout and uses for newly leased district office space.

Recommendation: To be made by the Board of Directors.

3. Consideration of Class 3 Mainline Extension Permit to serve APNs 048-024-070, 048-024-080; 048-024-170 and 048-024-350; Magellan Avenue, Miramar; McDonald/Carey, owners (Stebbins, agent); Length approximately 95 linear feet.

Recommendation: To be made by the Board of Directors.

4. Consideration of approval of District Engineer's recommendation for relief of five (5) ERU's of Noncontingent Assessments on: APN 047-037-520; Owner: Half Moon Bay Yacht Club; Basis for relief: Assessments not needed—Building development is occurring or has already occurred.

Recommendation: Approve Reliefs.

5. Consideration of approval of District Engineer's recommendation for relief of two (2) ERU's of Noncontingent Assessments on: APN 047-037-090; Owner: Half Moon Bay Yacht Club; Basis for relief: Assessments not needed— No development can occur.
Recommendation: Approve Reliefs.
6. Consideration of District Counsel's report on San Mateo County Planning Commission Midcoast Local Coastal Program (LCP) Update Project Tasks 20 & 21 ("Inconsistencies/ ambiguities and Evaluating County completion of LCP assigned tasks"); and Tasks 23 & 22 ("Impervious surface limit and Incorporating Coastal Act policies").
Recommendation: To be made by the Board of Directors.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

7. Approval of Regular Meeting minutes for September 18, 2003.
8. Approval of October 2003 warrants totaling \$140,755.65 (Ck #1259 to #1296).
9. Approval of Administrative Costs Fund distribution #2 in the amount of \$6,127.27.
10. Approval of August 2003 Financial Statements.
11. Approval of 1 ERU relief for Haller APN: 048-047-140 (former owners, Beaman).
12. Approval of District Claims Adjusters Carl Warren & Co. recommendation for claim rejection for claimant Jerry Lewis.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

13. Sewer Authority Mid-Coastside: Directors Woren and McGraw report on meeting held on September 22, 2003
14. Report on other seminars, conferences, or committee meetings.

INFORMATION CALENDAR

15. General Manager's Report
16. Administrator's Report
17. Engineer's Report, August 2003
18. Attorney's Report

FUTURE AGENDA ITEMS

ADJOURN

At the conclusion of the September 18, 2003 Meeting:
Last Ordinance adopted: No. 153
Last Resolution adopted: No. 2003-018